

Please Note:

To secure a booking, a Booking Form must be completed and returned a minimum of 14 days prior to the event.

Any postponement of an event shall be treated as a cancellation and will incur a charge of 10% room hire.

For Further advice and booking,
please contact:-

Marie Ryan
Customer Services Manager
Email: m.ryan@linenhall.com

Linen Hall Library
17 Donegall Square North
Belfast BT1 5GB

Tel: (028) 9032 1707

Fax: (028) 9043 8586

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Linen Hall Library Booking Form



Linen Hall Library

BOOKING FORM

If you are interested in booking a Function room, please complete this Form and we will contact you to make Further arrangements.

Organisation:

Contact Name:

Signature:

I hereby agree terms and conditions.....

Address:

Telephone:

Fax:

Email:

Event:

Publication Details:

If applicable:

Date of Event:

Room(s) Required:

Set-Up/Take Down Time Required:

Start/Finish Time:

Start:	AM/PM	Finish:	AM/PM
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Numbers Expected:

Seated:

Standing:

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Catering Required:

Technical Requirements:

Membership Number:

If applicable:

Charity Number:

If applicable:

Additional Information: